

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**April 6, 2015**

Selectmen Present: Chair Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Town Administrator Michael Branley and Officer-in-charge Steve Campbell

Also present: Betsy Hardwick, Polly Freese, James Gann, Susan Cripps, Ben & Robyn Haubrich, Judi Miller, Steve & Jan Griffin, Betty Behrsing, Lisa Bourbeau, BJ Carbee, Jan Hicks, Guy Tolman and John Arnold

**CALL TO ORDER:** Abigail called the meeting to order at 6:30 p.m.

**Appointments**

1. Steve Griffin from Old Meeting House – Steve stated for the new septic system there is a white pipe that the Millers are going to paint soon. Steve discussed a few landscaping items the OMH Board is hoping to see addressed this year and the Board agreed they were planning on doing them this year. Steve stated he hoped that the Town would install the plaque on the Mooseplate sign for the Town Clock soon to avoid confusion and the Board agreed this will be taken care of soon. Steve stated the OMH Board is considering installing a ramp to provide better access to the Meeting House. The Board agreed to think about the idea. Steve stated the OMH Board would like to be able to use the Horse Sheds during their Tour de Francestown event and the Board agreed this was okay. Mike stated he had received a request to put the Old Meeting House events on the calendar on the Town website and he thought this was a great idea and the Board agreed.

**Items to Sign**

1. Payroll Manifest for 4/6/2015
2. Payables Manifest for 4/6/2015
3. Yield Taxes for Map 6, Lots 75 and 76, Operation # 14-159-13-T
4. Addendum to the Grounds Maintenance Contract to be signed by The Board of Selectmen
5. Appoint of Cathy Hinzman as Deputy Town Clerk and Deputy Tax Collector
6. Timber grading charts – Abigail stated she thought the Town should continue to look at having someone with expertise do these and Scott stated he thought he had expertise. Scott agreed to look at the two lots in question and report back next week.

7. Renewal for a business license for a junkyard. Since ownership has transferred a renewal cannot be used. A new license application is necessary. Mike will handle advising Mr. Philbrick and give him the correct form and a copy of the requirements.

### **New Business**

1. Scott stated at the intersection of Poor Farm Road and Bible Hill Road the road has collapsed. The Board asked Mike to let Gary know.

### **Correspondence**

1. Notice of Francestown Village Water Company's Annual Meeting on 4/11/15 at 10:00 a.m. at the Community Church. Scott will attend.
2. Letter from Tax Collector, Pam Finnell, attaching a list of uncollected property taxes for the 2012 Impending Tax Deeds asking that the Board submit a Deed waiver on any property the Board decides to forego deeding, prior to the Deed date.
3. Weekly Report from Fred Douglas for 3/30/15 through 4/2/15
4. Request from Melissa Gallagher for permission to post a sign on the town common area to promote the Grapevine's Annual Spring Walk for Families. The Board issued permission on the same terms as last year.
5. Copies of Invitations to Bid on the Woodward Hill and Juniper Hill Bridge replacement projects.
6. Town Administrator's Weekly Update dated 4/4/15
7. Email from Guy Tolman regarding SNHRPC's Solar-Up Program. Guy gave the Board some information on the program, including that a lot of work is involved with the project from the local organizer and requiring a strong commitment from town officials. The Board discussed whether or not they wanted to pursue this program and decided they would contact some individuals who might be interested in being involved.
8. Memo from Library Trustees requesting Mark Pittman be appointed as an alternate – the Board agreed to consider this when they get to the point of considering appointments. Mike said we are working on getting together the list of committee openings.
9. Letter from HealthTrust with rates for renewal for July 1, 2015 through June 30, 2016, an increase of 7.6%.
10. Letter from James R. St. Jean Auctioneers regarding the State of NH Surplus Property Auction.
11. Copy of correspondence to Keith and Maris Humphreys enclosing the lease for the Scoby Pond Town Beach.
12. Letter from Meals on Wheels asking if the Town approved their request for funding.
13. Memo from Amy St. Cyr at the Church asking about booking the front of the town offices for June 27, 2015 for a town wide yard sale. Mike will get clarification of where they are referring to.
14. Follow-up on a Right to Know Request from Lisa Bourbeau stating she "...would like to look at copies of the manuals/procedures binders turned in to the Selectmen by Chief Bell..." Mike forwarded the memo to Fred Douglas.
15. Memo from FEMA regarding an Applicant Briefing Meeting for a grant for eligible damages resulting from the January 26-28, 2015 storm. Mike stated we would be attending.

16. Memo from Ed Hunter confirming Crotched Mountain Ski Area was operating outside of their agreed upon time frame for their Midnight Madness event. They extended the event to March 4, 2015 without notifying the Town. Ed discussed the matter with Pat Terry who indicated that he should have notified the Town. Mike said the complainant has been notified.
17. The report from Fred Douglas for the period of 3/25/15 through 3/27/15.
18. Budget-to-Actuals report through 2/28/15 prepared by Mike.
19. Risk Management recommendations for the Police Department from the Primex review.

Scott proposed creating a citizens task force in regard to the Police Department last week. He spoke more about whether the Chief should be full time or part time and about setting up a schedule. Abigail suggested first meeting with Greenfield and Bennington to discuss possible regionalization and discussing the issue with Town Counsel on a conference call. The Board agreed to meet with Town Counsel. The Board agreed to meet with Bennington and Greenfield to see if regionalization is worth looking at. Chief Campbell has experience looking at regionalization and he discussed some of the logistics of regionalization.

**MOTION**: Scott made a motion to enter nonpublic session, seconded by Brad, pursuant to RSA 91-A:3, II (b).

Roll Call vote to enter nonpublic session:	Abigail Arnold	Aye
	Scott Carbee	Aye
	Brad Howell	Aye

All in favor.

The room was cleared and the Board entered nonpublic session at 7:22 p.m.

Steve Campbell stated he has completed the background reports for Christopher McGillicuddy, Philip Marcellino, John Giffin, and Lester Milton and he outlined their experiences. Steve stated they are all willing to help out and understand that when a new Chief comes on he or she may want to bring in new officers.

The Board agreed to hire Christopher McGillicuddy, Philip Marcellino, John Giffin, and Lester Milton as part-time police officers at \$20 per hour.

**MOTION**: Scott made a motion to leave nonpublic session and return to public session, seconded by Brad.

So Moved.

Returned from nonpublic at 7:45 p.m. with the minutes not sealed.

**MOTION**: Abigail made a motion to enter nonpublic session pursuant to RSA 91-A:3, II (d), seconded by Brad,.

Roll Call vote to enter nonpublic session:	Abigail Arnold, Chair	Aye
	Scott Carbee	Aye
	Brad Howell	Aye

So Moved.

The room was cleared and the Board entered nonpublic session at 7:46 p.m.

At 8:00 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as discussion involved render of a proposed action ineffective.

**NEXT BOARD OF SELECTMEN MEETING:** April 13, 2015 at 6:30 p.m.

**ADJOURNMENT:** Abigail adjourned the meeting at 8:01 p.m.

Respectfully Submitted by Michael Branley

Approved on \_\_\_\_\_, 2015

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Board of Selectmen Chair, Abigail Arnold

\_\_\_\_\_  
Selectman Scott S. Carbee

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Selectman Brad Howell